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| consonants |  |  |  | vowels |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| b | bad,lab | r | red, try | $\wedge$ | cup, luck | $v$ | put, could |
| d | did, lady | s | sun, miss | a: | arm, father | U: | blue, food |
| f | find, if | S | she, crash | æ | cat, black | aI | five, eye |
| g | give, flag | t | tea, getting | e | met, bed | av | now, out |
| h | how, hello | t | check, church | ә | away, cinema | eI | say, eight |
| j | yes, yellow | $\theta$ | think, both | 3: | turn, learn | OU | go, home |
| k | cat, back | б | this, mother | I | hit, sitting | כI | boy, join |
| I | leg, little | v | voice, five | I: | see, heat | еә | where, air |
| m | man, lemon | w | wet, window | a | hot, rock | Іə | near, here |
| n | no, ten | z | zoo, lazy | د: | call, four | ขə | pure, tourist |
| ワ | sing, finger | 3 | pleasure, vision |  |  |  |  |
| p | pet, map | d3 | just, large |  |  |  |  |

## The alphabet

| a | b | c | d | e | f | g | h | i |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| [ei] | [bi:] | [sis] | [di:] | [: ${ }^{\text {] }}$ | [ef] | [d3I:] | [eit 5$]$ | [aI] |
| j | k | 1 | m | n | 0 | p | q | $r$ |
| [dzex] | [ker] | [el] | [em] | [en] | [ov] | [pir] | [kju:] | [a:] |
| s | $t$ | $u$ | $v$ | w |  | x | y | z |
| [es] | [tis] | [ju:] | [vi :] | [d^b |  | [eks] | [war] | [zed] |

## Wordstress

Der Wortakzent steht immer unmittelbar vor der zu betonenden Silbe.
e.g. industry ['indəstri]
industrial [in'd^strial]

## Short Forms

## 1. to be

| I' m (not) | I | was | (not) | wasn't |
| :--- | :--- | :--- | :--- | :--- | :--- |
| You' re (not) / aren't | You | were | (not) | weren't |

## 2. Other Short Forms

| do not | don't |
| :--- | :--- | :--- | :--- |
| does not |  |
| did not |  | | doesn't |
| :--- | :--- | :--- | :--- |
| didn't |$\quad$| must not |
| :--- |
| need not |$\quad$| mustn't |
| :--- |
| needn't |

## Singular - Plural

1. Regular Plural
-s
-es
-ies
-ves
-oes
hats, mouths, books [s]
dogs, shoes, days [z]
glasses, bushes, buses
country - countries but: boy - boys

wife - wives, calf - calves, thief - thieves, ...
but: roofs, safes, cliffs, ...
potato - potatoes, hero - heroes, tomato - tomatoes
but: photos, radios, pianos, ...

## 2. Irregular Plural

| man | - men | ox | - oxen |
| :---: | :---: | :---: | :---: |
| woman | - women | mouse | - mice |
| goose | - geese | louse | - lice |
| foot | - feet | sheep | - sheep |
| tooth | - teeth | fish | - fish |
| child | - children | deer | - deer |
| fruit | - fruit |  |  |

Mind: fishes = verschiedene Fischsorten

## 3. No Plural Forms

collective nouns: people, cattle, food, the rich, the poor, furniture, ..
Mind: peoples = Völker
materials: $\quad$ glass, wood, water, tea, ...
abstract nouns: help, peace, information, knowledge, progress, courage, e.g.: Furniture is expensive.

## Singular - Plural

## 4. Nouns taking a Verb in the Plural

a pair of ...trousers, shorts, scissors, clothes
customs (der Zoll), contents, stairs, police
e.g.: Where are my scissors (meine Schere)?

The contents of this box are heavy.
The police are friendly.
5. Nouns taking a Verb in the Singular

News, Mathematics, Physics, the United States, The Netherlands, ...
e.g.: No news is good news.

The United States is a vast country.

## The Article

```
Definite:
the man, the car [\partial] before consonants
the orange, the apple [i] before vowels
Indefinite:
a man, a car
an orange, an apple
    before consonants
    before vowels
Bei allgemeinen Aussagen steht bei Jahreszeiten, Namen, Zeitangaben,Materialien kein "the":
After dinner she went home.
On Monday we'll go.
Prince Philipp lives in Buckingham Palace.
Bei einer näheren Bestimmung wird "the" verwendet:
The dinner at Pat's house was excellent.
The Monday after X-mas was a great day.
The Queen Elisabeth is a big ship.
```


## Pronouns

| 1. Personal Pronouns |  |  |
| :---: | :---: | :---: |
| I hid behind the tree. | Bob could not see | me. |
| You do the homework now. | John can help | you. |
| He travelled to England | Ron went with | him. |
| She is wicked. | People don't 1ike | her. |
| It is my car. | Do you like | it? |
| We were in danger. | It frightened | us. |
| You are all lazy. | It won't help | you. |
| They were so friendly. | We liked | them. |
| Subject |  | Object |
| Mind: |  |  |
| Who's that? It is me/you... | Objektform nach to be. |  |
| You (one) must not touch. | German "man" |  |
| They (people) say the British love tea. | German "man" |  |

## 2. Possessive Pronouns

| With a noun |  |  | Without a noun |  |
| :--- | :--- | :--- | :--- | :--- |
| Are these | my | socks? | No, they are | mine. |
| Is this | your | comb? <br> Are these | his <br> Dick's | glasses? |

Mind:
He's a friend of mine (yours...).
I have my own room. I have a room of my own.

## 3. Reflexive Pronouns

| a) stressed (selbst) |  | b) unstressed (mich, dich ...) |  |
| :--- | :--- | :--- | :--- |
| I did it | myself. |  |  |
| Do it | yourself. | You never wash | myself. |
| He tried it | himself. | He's ashamed of | himself. |
| She cooked | herself. | She introduce | herself. |
| It did it | itself. | The cat dried | itself. |
| We made it | ourselves. | We enjoyed | ourselves. |
| You must teach | yourselves. | Children, behave | yourselves. |
| They planned it | themselves. | They enjoyed | themselves. |

## Pronouns

## 4. Interrogative Pronouns

a) For persons:

Who has taken my pen?
Whose pen is this?
To whom did you give it? (Who did you give it to?)
Who(m) did you ask?
b) For things:

What is Fred doing? (was?)
What (kind of) car will you buy? (was für ein?)
What are you thinking about? (look for, look after)
c) Which - asking for one or more of a number:

Which of these pencils/these boys...?

## 5. Demonstrative Pronouns

| this book/boy (here) - that book/boy (there) <br> these books/boys (here) - those books/boys (there) |  |
| :--- | :--- |
| Important phrases: <br> these days (heutzutage) <br> this morning <br> that's why (darum) | in those days (damals) |
|  | by that time (zu jener Zeit) |

## 6. Indefinite Pronouns

```
every: every man, every year (all of them)
```

each: each boy here (limited number)
some: no question or negation!
Here is some bread.
any: in questions and negations!
Have you any money? No, I haven't any.

+ somebody, someone, something, somewhere, somehow, anybody, anyone ...


## Pronouns

## 7. Relative Pronouns

## who (persons)

This is the woman

- who went shopping.
- whose car is old.
- to whom I spoke.
(= who I spoke to)
- who(m) Mr. Day loved.


## which (things, animals)

This is the dog

- which bit me.
- whose master is dead.
- to which I gave the bone. (=which I gave the bone to)
- which I like.


## that (for persons -animals - things)

The man that (who) sold you the ring was a thief.
The story that (which) he wrote is famous.

## "that" must be used:

a) Here is the man and the dog that go hunting. (person + animal)
b) This is the best novel that I have ever read. (after superlatives)
c) after: all, every(thing), some(thing), much, little, nothing.

Is there anything (that) I can do for you?

Mind:
You can drop the Rel.Pron. if it is used for the object.

- He is the best singer (that) I've ever heard.
- Robert played a trick (which) we knew.


## Numbers

## Cardinal Numbers (Grundzahlen)

0 zero / nil
1 one 11 eleven 21 twenty-one

2 two
3 three
4 four
5 five
6 six
7 seven
8 eight
9 nine
10 ten
eleven
12 twelve
13 thirteen
14 fourteen
15 fifteen
16 sixteen
17 seventeen
18 eighteen
19 nineteen
20 twenty

22 twenty-two
30 thirty
40 forty
50 fifty
60 sixty
70 seventy
80 eighty
90 ninety
100 a / one hundred
1000 a / one thousand

## Ordinal Numbers (Ordnungszahlen)

| 1st first | 11th eleventh |  |
| :--- | :--- | :--- |
| 2nd second | 12th | twelfth |
| 3rd third | 13th | thirteenth |
| 4th fourth | $\ldots$ |  |
| 5th fifth | 20th | twentieth |
| 6th sixth | $21 s t$ twenty-first |  |
| 7th seventh | $\ldots$ |  |
| 8th eighth | 33rd thirty-third |  |
| 9th ninth | $\ldots$ |  |
| 10th tenth | 100th one-hundredth |  |


| Expressions of Frequency |  |
| :--- | :--- |
|  |  |
| I go to the cinema | once a month. |
| I play football | twice a week. |
| I clean my teeth | three times a day. |
| I phone my girlfriend | six times a day. |

## some - any

## some (+) etwas, einige, ein paar ...

... in positiven Sätzen.
I've bought some milk for breakfast.
There are some tomatoes in the fridge.
I'd like some tea.

## any (-) kein, keine

... in negativen Sätzen.
I haven't bought any bread.
We couldn't find any oranges in the supermarket.
We did not drink any tea. It was too hot.

## any (?) etwas, einige, ein paar, irgendein(e) ...

... in neutralen Fragen.
Have you bought any bread?
Do you play any instrument?
Could you find any fresh fruit?

## Mind

## Im Zusammenhang mit never, without, hardly verwendet man in positiven Sätzen any.

She did the exercise without any help
I hardly found any good books.

## Verwende some in Fragen, die eine positive Antwort erwarten lassen.

Would you like some cake?
Could you give me some orange juice, please?

## some und any in zusammengesetzten Wörtern

something - etwas
anything - nichts (bzw. etwas in Fragen)
someone - jemand
anyone - niemand (bzw. jemand in Fragen)
somewhere - irgendwo
anywhere - nirgendwo (bzw. irgendwo in Fragen)

## some - any

## Manchmal hilft diese Methode:

Alles oder Nichts --> any


I like any pop-music. (Alles)
I don't like any pop-music. (Nichts)

## ein Teil des Ganzen --> some



I like some pop-music. (The Beatles schon, aber nicht Eminem)

## What's the time?

## It's ...


9:45
It's a quarter to 10 a.m. (vor 12 Uhr mittags)
It's a quarter to 10 p.m. (nach 12 Uhr mittags)

16:45
It's sixteen forty-five.

## The Date

$2^{\text {nd }}$ January 1996
January $2^{\text {nd }} 1996$

The second of January nineteen (hundred and) ninety-six
January the second, nineteen (hundred and) ninety-six

## The Comparison



## 2. With more, most

| beautiful <br> wonderful | more beautiful than <br> more wonderful than the most beautiful | two and more <br> tired | thore tired than |
| :--- | :--- | :--- | :--- |
| the most tired |  |  |  |$\quad$| syllable |
| :--- |
| words |

## 3. Irregular

| good <br> bad <br> little (small) | better than <br> worse than <br> smaller than | the best <br> the worst <br> the smallest |  |
| :--- | :--- | :--- | :--- |
| much <br> little | more than <br> less than | the most (salt) <br> the least | uncountable |
| many <br> few | more than <br> fewer than | the most (books) <br> the fewest | countable |

## 4. How to form sentences

Jim is
Jim is Jim is Jim is Jim is
tall. taller than Bob. the tallest. as tall as not as tall as Barbara

## The Comparison

## Exercises

Form sentences as above (number 4)

| A Mercedes | small |
| :---: | :---: |
| Madonna | angry |
| oranges | big |
| The Empire State building | beautiful |
| Austria | old |
| Susan | good |
| France | bad |
| my mother | interesting |
| a bus | near |
| my bike | slow |
| my sister | clever |
| ice cream | nice |
| Vienna | wonderful |
| Lauterach | sunny |
| flowers | cheap |
| apples | expensive |
| Mr. Bean | funny |
| A pizza | handsome |
| Mozart | intelligent |
| Star Trek | boring |
| science fiction stories | exciting |
| football | fast |

Examples:
Tom's car is more beautiful than Marc's.
Austria is smaller than Germany.

## The Adverb

## Adjectives

## ... beschreiben

Hauptwörter

He is quick.
She is here.
He is late.

## Some Adverbs add -ly

George is slow.
He is a bad boy.
She looks nice.
Mind the spelling:
The music is wonderful.
This test is easy.
Your English is fantastic.

## Adverbs

... sagen uns
wo, wie, wann wir etwas tun

He runs quickly.
She plays here.
He plays late today.

George walks slowly.
He plays tennis badly.
She sings nicely.

He plays the piano wonderfully. Mary does the exercise easily. She speaks fantastically.

## Some Adverbs do not change

fast, little, hard, far, late, here, there, today, now, yesterday .

He is fast.
It is hard. (schwer)
We are late.

## Some Adverbs are completely different

John is a friendly boy.
It is not good.

## Some words change meaning

He works fast.
He works hard.
We came late.

He answers in a friendly way.
He works well.

He hardly works. (kaum)
He nearly fell. (beinahe)

## The Adverb

There are 3 groups of adverbs
Adverbs of Manner How? slowly, fast, quickly, well, beautiful, ...
Adverbs of Place Where? at home, here, there, in London, ...
Adverbs of Time When? tomorrow, now, yesterday, often, ...

## The Adverb in a sentence

| In winter | Pat | sometimes | gives | parties | at home. |
| :---: | :---: | :---: | :---: | :---: | :---: |
| There | we | always | play | games. |  |
|  | Ann | usually | gets | prizes | there. |
|  | 1 | never | win | a prize. |  |
|  | We | often | sing | songs | at ten. |
|  | She |  | sings | ballads | beautifully. |
| In spring | Joe | seldom | gives | parties. |  |
| A | S | A | $P$ | 0 | A |
| Adverbs of time/ place |  | Adverbs of indefinite time |  |  | Adverbs |
|  |  |  |  |  |  |
|  |  |  |  |  | manner/ |
|  |  |  |  |  | place/ time |

## No Adverbs with .

... to be (am, is, are, was, were, ...), seem, grow (werden), get, become, look (aussehen), feel, taste, smell, ...
e.g.

He grew angry. (werden)
She looks pretty. (aussehen)

## The Adverb

## Exercises

Adjective or Adverb

1. $\qquad$
2. $\qquad$
3. The machine runs $\qquad$ (quiet)
4. It's a very $\qquad$ machine. (quiet)
5. He spoke to the workers $\qquad$ (loud)
6. Can I have the blouse cleaned $\qquad$ (quick)
7. Both drivers braked $\qquad$ (sharp)
8. You look $\qquad$ (awful)
9. A dark figure stood up $\qquad$ (slow)
10. The meal tastes $\qquad$ (nice)
11. They could $\qquad$ hear him. (hard)
12. The champion runs $\qquad$ (fast)
13. They followed him $\qquad$ (hopeful)
14. It is $\qquad$ to learn grammar. (hard)
15. My shoulder aches $\qquad$ (bad)
16. I'll pay you $\qquad$ (good)
17. He greeted me $\qquad$ (friendly)
18. Those kids aren't very $\qquad$ (careful)
19. Wild animals are $\qquad$ (dangerous)
20. He drove his car $\qquad$ (dangerous)
21. Jane could $\qquad$ believe it. (hard)
22. Everybody was $\qquad$ . (excited)

Form correct sentences

1. in class - often - Peter - sleeps - in the morning
2. always - he - goes out - after dinner
3. people - will understand - he - Spanish - soon
4. Rose - drinks - never - in a pub - wine

## Questions

| Verbs |
| :---: |
| play, run, |
| speak, work, |
| listen to, like, |
| want, take, |
| do, $\ldots$ |
|  |

## Auxiliary Verbs

am, is, are was, were have, has can, may, must shall, will should, would, could

## Yes/No-questions

## Yes/No-questions

| Do you <br> Does he, she, it <br> Did we | walk $\ldots ?$ |  |
| :--- | :--- | :--- |
|  |  | speak $\ldots ?$ |


| Are | you $\ldots ?$ |
| :--- | :--- |
| Was |  |
| Should $\ldots ?$ |  |
| they $\ldots ?$ |  |

Wh-questions
What
When
Where
Why
Who (Wen?)
How

| is | she $\ldots ?$ |
| :--- | :--- |
| were | you ...? |
| may | you ...? |
| will | I ...? |
| should | Doris ...? |
| are | we ...? |

## Mind

Who goes by plane?
What crashed 2 years ago?

## Negation

## Verbs

play, run speak, work listen to, like want, take do, ...

## Auxiliary Verbs

am, is, are
was, were have, has
can, may, must
shall, will should, would, could

## do not <br> does not did not

I do not learn French.
We do not like Maths.
George does not eat pizza.
Bill does not ask her.
They did not find the key.
She did not do it.
The CD-player does not work.
He does not like Sarah.
They did not want a drink.
I do not know it.
Pete does not speak French.
She did not want a present.
It does not fit.

## not

I am not ill.
You are not right.
She is not here.
Peter was not in England.
You were not alone.
She has not got a red blouse.
I cannot help you.

You must not stop here.
(= es ist verboten)

You should not do this.
Mary will not say a word.

## to be / to have

| to be 1 |  |
| :--- | :--- |
| Present Tense | am $\quad$ was are |
| Past Tense were |  |
| Present Perfect Tense | have been, has been |
| Past Perfect Tense | had been |
| Future Tense | will be |
| Future Perfect Tense | will have been |
| Conditional I | would be |
| Conditional II | would have been |


| to be 2 |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| I | am | was | have been | had been | will be | would be |
| You | are | were | have been | had been | will be | would be |
| He | is | was | has been | had been | will be | would be |
| She | is | was | has been | had been | will be | would be |
| It | is | was | has been | had been | will be | would be |
| We | are | were | have been | had been | will be | would be |
| You | are | were | have been | had been | will be | would be |
| They | are | were | have been | had been | will be | would be |


| to have |  |
| :--- | :--- |
| Present Tense | have/ has |
| Past Tense | had |
| Present Perfect Tense | have had, has had |
| Past Perfect Tense | had had |
| Future Tense | will have |
| Future Perfect Tense | will have had |
| Conditional | would have |
| Conditional II | would have had |

## Tenses

## Present Tense Simple

## 1. Form

I work, you do, he/she/it walks,
I am, you are, he is, we have, Peter has, ...


## 2. Verwendung

a) für Tatsachen
b) bei Kommentaren (Fußballmatch) und Erklärungen (Rezepte)
oft mit: often usually, sometimes, never, always,
every week, normally, ...
c ) zu Ausdruck von Meinungen und Gefühlen
z.B.: want, think, believe, hate, love, like, ...

## Present Tense Progressive

1. Form
am/is/are + -ing
2. Verwendung

wenn etwas gerade jetzt geschieht
oft mit: now, at the moment, Look!, Listen!, ...
nicht mit: want know, see, hear, understand, remember, last, love, hate, ...

## Tenses

## Exercises

Present simple or progressive

1. $\qquad$
2. $\qquad$
3. Ships (travel) from England to New York in 5 days.
4. Look, a man (run) after the bus. He (want) to catch it.
5. The baby (cry) because it is hungry now.
6. Bad students never (work) hard.
7. I (pour) water into a pan, then I (add) butter and (heat) it.
8. My brother (believe) that he will pass the exam.
9. She always (wear) jeans, but today she (wear) a skirt.
10. Father usually (go) to work by bus.
11. Wait a minute! I (make) tea.
12. School (begin) in September and (end) in July.
13. It (snow) a lot in winter.
14. Listen! They (sing) an Elvis song.
15. She never (visit) her aunt.
16. Mary (speak ) English very well.
17. Look! The man (stand) in the middle of the street.
18. What $\qquad$ Alice $\qquad$ (do)? She (drink) coffee.
19. How many cigarettes $\qquad$ you $\qquad$ (smoke) a day?
20. I never (smoke) cigarettes.
21. When $\qquad$ school $\qquad$ (start)?
22. What $\qquad$ these people $\qquad$ (do) over there?

## Tenses

## Present Perfect Tense Simple

## 1. Form

## 2. Verwendung

have/has + 3. Spalte
I have gone, she has washed

a) wenn meine Gedanken die Zeit vom Anfang der Handlung bis zur Gegenwart einschließen
oft mit: already, just, since April (Zeitpunkt),
for two days (Zeitspanne), yet, not yet, ever/never ...
b) um auszudrücken, seit wann (since) oder wie lange (for) ein Zustand schon besteht.
I have waited since 8 o'clock. I have waited for 3 hours.
c) für Ergebnisse:

I've cleaned my bike. (and now it looks new.)
d) bei Erfahrungen und Erlebnissen:

I have been to Canada. (Zeit unwichtig)

## Present Perfect Tense Progressive

1. Form
have been/has been + -ing form

## 2. Verwendung

a) um zu sagen, wie lange etwas schon geschieht/andauert


Nicht das Ereignis, sondern die Dauer der Handlung ist wichtig.
Im Deutschen oft: Gegenwart + schon
z.B. It has been snowing since 3 o' clock.

$$
\text { = Es schneit schon seit } 3 \text { Uhr. }
$$

b) um zu sagen, was ich gerade getan habe z.B. Why are you crying? I've been reading a sad book.

## Tenses

## Exercises

Present Perfect Tense Simple or Past Tense

1. $\qquad$
2. $\qquad$
3. I (meet) him last week.
4. I (not meet) him for 2 years.
5. He (leave) the house in 1977.
6. Peter (study) English for three years.
7. I (not see) you for a long time.
8. I'll go now. I (wait) since 8 o'clock.
9. I (be) in New York twice.
10. They (never see) New York. They only (see) a picture in school.
11. Helen (never be) in hospital.
12. Peter (be) there once two years ago.
13. Columbus (discover) America about 500 years ago.
14. The mechanic (repair) the car. Now it really looks new.
15. He (be) ill for 7 days.
16. $\qquad$ you ever $\qquad$ (play) golf?
17. I (not see) him yet.18. She (already be) to France.
18. He (sing) in the Opera last night.
19. $\qquad$ he $\qquad$ (sing) in the Opera last night?

Put into Present Perfect Tense Progressive

1. $\qquad$
2. They (quarrel) for hours.
3. He (study) English for years. He will study further.
4. Her son (not read) a single book since years.
5. She (live) here since 1975. That's quite a long time.
6. We (wait) for your answer.

## Tenses

## Past Tense Simple



## 2.Verwendung

Handlungen, die in der Vergangenheit abgeschlossen wurden.
oft mit: yesterday, two years ago, last week, in 1945, last Friday,

## Past Tense Progressive

## 1. Form

was/were + -ing
2. Verwendung

a) um die Länge einer Handlung hervorzuheben z.B.: It was raining all day yesterday.
b) um die Begleitumstände zu einem vergangenen Ereignis zu beschreiben
z.B.: Bob was eating when she entered.
c) um auszudrücken, daß sich beide vergangenen Ereignisse gleichzeitig abspielten
z.B.: Bob was eating while his sister was watching TV.

## Tenses

## Exercises

Past simple or progressive

1. $\qquad$
2. $\qquad$
3. He (play) the piano, while she (listen to) it.
4. We (do) the homework when the teacher (come) in.
5. It (rain) heavily while Peter (wait) for the bus.
6. She (meet) her friend in the canteen.
7. They (look for) a nice little house in Rochester.
8. The people (sit) quietly while the pilot (sleep) in the cockpit.
9. He (not wear) a terrible black coat when I (see) him last time.
10. Suddenly he (hear) a terrible noise.
11. All lights (go) out as she (walk) downstairs.
12. He (close) the door because it (rain) outside.
13. The pupils (write) test when the fire-alarm (ring).
14. They (not work) when their boss (enter) the office.
15. Why $\qquad$ you $\qquad$ (use) the cassette recorder?
16. It (rain) last night. I couldn't sleep.
17. $\qquad$ you $\qquad$ (open) the garage this morning?
18. $\qquad$ you $\qquad$ (play) the piano yesterday?
19. Why $\qquad$ they $\qquad$ (write) a letter to the police?
20. What $\qquad$ he $\qquad$ (look) like?
21. What $\qquad$ she $\qquad$ (do) when Peter (come) in?
22. Why don't you answer me? Sorry, I (not listen).

## Tenses

## Past Perfect Tense Simple

## 1. Form:

2. Verwendung:

bei 2 Handlungen in der Vergangenheit war
eine Handlung vorher - Past Perfect Tense
eine Handlung nachher - Past Tense
3. Examples:

After Mr. Brown (drink) a bottle of wine, he (crash) against a tree.
He (to pay) the bill, when he (to finish) eating.
Before he (to buy) his desk he (to save) the money for it
oft mit: after, before, when

## Past Perfect Tense Progressive

1. Form:
had been + -ing
(She had been waiting)
2. Verwendung:

lange Handlung in der Vergangenheit mit Betonung der Dauer.

## 3. Example:

After he had been working all day long, he was really tired.

## Tenses

## Future Tense with "will"

1. Form:
shall/will + verb
(l/we shall go, you will run, she will be, ...)
2. Verwendung:

etwas wird in der Zukunft sein oder geschehen
oft mit: tomorrow, next week, in two years, . . .

## 3. Examples:

The plane will land in a few minutes.

## Future Tense with "going to"

1. Form:
am/is/are going to + verb
2. Verwendung:


Ausdruck von Plänen oder Absichten in der nahen Zukunft.

## 3. Example:

We are going to spend our holidays in France.

## Future Perfect Tense (Vorzukunft)

1. Form:
will have +3 . Spalte
2. Verwendung:

Für eine Handlung, die bis zu einem bestimmten Zeitpunkt in der


Zukunft beendet sein wird.

## 3. Example:

In 1999 he will have worked for 20 years.

## If-Sentences

## 1. Verwendung

Bedingungen führen zu

| sicheren | Folgen | Type I |
| :--- | :--- | :--- |
| unwahrscheinlichen | Folgen | Type II |
| unmöglichen | Folgen | Type III |

oft mit: if, if ... not, unless (= if not)
2. Form

Type I: Folge gilt immer. If + Present --> Present

If you heat snow, it melts.

Folge gilt nur in diesem Fall.
If + Present --> will + baseform
If you help me, I will give you more pocket-money.

Type II: Folge ist unwahrscheinlich. If + Past --> would + baseform

If he went to the party, he would see Lea.

Type III: Folge ist unmöglich.
If + Past Perfect --> would have + 3. form
If he had gone to the party, he would have seen Lea.
3. Mind - in written English:

If I were rich, I would buy a bungalow.
If I were you, I would not smoke.
After "if" no should or would!

## If-Sentences

## Exercises

Connect these sentences. Form 3 conditions.

1. He has time. He will come.
2. I know his address. I will tell you.
3. You meet him. You will speak to him.
4. He marries Jane. He will be happy.
5. You eat too much. You will be ill.
6. I am rich. I will buy a Rolls Royce.
7. He reads English books. He will understand.
8. He stops smoking. He will feel better.
9. He stops smoking heavy cigars. Columbo will die. (unless)

Continue these sentences.

1. If it rains, ...
2. If I had a lot of money, ...
3. If I had got up earlier this morning, ...
4. If we buy a new car, ...
5. If I were Michael Jackson, ...
6. If I were you, ..
7. They would travel to the U.S.A., if ...
8. My sister would hate me, if ...
9. Tom would have done the homework, if ...
10. Mr. Jones will go by plane, if ...

## Modal Verbs

1. can - be able to - could

| George can run fast. | kann | Fähigkeit |
| :--- | :--- | :--- |
| He was able to run fast. | konnte | Fähigkeit |
| He could run fast. | konnte/ könnte | Fähigkeit/Möglichkeit |
|  |  |  |

## 2. may - be allowed to - might

You may go home now.
She may come soon.
They were allowed to smoke.
It might rain.

## 3. must - have to - need not

You must do your homework!
She had to learn more.
You must not fall asleep!
You need not pay for it.

## 4. shall - should - ought to

Shall we have tea?
He should drive slowly.
He ought to drive slowly.

## 5. will - would

Will you have tea with us?
Would you help me please?
Would you like some wine?
darfst
kommt vielleicht
durften
könnte
musst
musste
darfst nicht
musst nicht
sollen
sollte eigentlich
sollte wirklich

## Befehl

Befehl/Verpflichtung
Verbot
keine Verpflichtung
Erlaubnis
Möglichkeit
Erlaubnis
Vermutung

Vermutung

Angebot/Vorschlag
Ratschlag
Ratschlag/Kritik

Einladung
Bitte
Angebot

[^0]
## Passive Voice

## 1. Change of Subject and Object

France
won the footballmatch.
active
The footballmatch pras

## 2. Form

Present Tense
Present Perfect Tense
Past Tense
Past Perfect Tense
Future Tense

|  | is | stolen |
| :--- | :--- | :--- |
| The money | has been <br> stolen <br> stolen <br> was |  |
|  | had been <br> will be | stolen <br> stolen |
|  |  |  |
|  | Form of |  |
| "to be" | +3. Spalte |  |

## 3. Use

a) "Täter/Ursache" ist unbekannt oder unwichtig (Reporterstil)

The pictures were stolen.
b) um einen Satzteil zu betonen

She was invited by the queen!
c) Passive progressive

You can't use the toilets. They are being cleaned.
When I came the baby was being fed.
d) Verbs with two objects (subjects)

The key was given to me.
I was given the key.
give, bring, write, show, tell, ask, ...

## Passive Voice

e) Auxiliary Verbs: can, may, must, shall, will, ... + be +3 . Spalte

Cigarettes must be declared.
This bread should be eaten.
These cars can be sold.
f) Verbs with prepositions

The baby is looked after.
He was laughed at.
The cat has been run over.
g) Passive with "get"

Many people get lost.
The windows got broken.

## Exercises

Put into Passive Voice

1. Someone switched on the light.
2. He wrote it with a pencil.
3. Someone has found his keys.
4. He will write the note.
5. They sell stamps here.
6. The rain has flooded the camp.
7. They have arrested the thief.
8. We cut the lawn once a week.
9. She has cleaned my shoes.
10. Someone has stolen his car.
11. Mrs. Jordan will serve tea at 4.
12. He has not used the towel.

By whom? Passive - Past Tense simple

| Yesterday | discover | Ernest Hemingway |
| :--- | :--- | :--- |
| The safety razor | sing | King Camp Gilette |
| St. Paul's Cathedral | design | George Gershwin |
| Penicillin | compose | The Beatles |
| A Farewell to Arms | invent | Sir Christopher Wren |
| Porgy and Bess | make | Alexander Fleming |
| Psycho | write | Alfred Hitchcock |

## Reported Speech

I like your eyes!


## Statements

He said that he liked my eyes.
he had never met a girl like me before.
He promised that he had felt so lonely the day before. he would ring me today (the next day).

## Questions

| He asked if/whether | I loved him. |
| :--- | :--- |
| He asked when | I would miss him. |
| I would marry him. |  |

## Commands

He told me
to kiss him.
not to leave him then.

## Sentences can begin with

He/She/They/John ...
said, told her, asked, promised, replied, complained, remembered, demanded, shouted, wrote, read, wanted to know if, knew, heard, ...

## Reported Speech

| Tenses change |  |  |
| :--- | :--- | :--- |
| Present Tense <br> Past Tense <br> Present Perfect Tense <br> Future Tense | $\longrightarrow$ | Past Tense |
| Past Perfect Tense |  |  |
| Past Perfect Tense |  |  |

## Changing of ...

... Personal Pronouns (he, my, we, ...)
... Adverbs
$\longrightarrow$

| then |
| :--- |
| that |
| this |
| here |
| today |
| tomorrow |
| yesterday |
| tast year |

that day
the next day
the day before

## Exercises

Find the correct indirect sentence

1. "The lift is out of order."
2. "Have you booked a room, sir?"
3. "Yes, I sent a telegram last week."
4. "Can you help me with the luggage?"
5. "I'll be back in a minute."
6. "Hurry up! The taxi is waiting!"
7. "I left the shower on."

The fat man complained that .../ The receptionist asked whether .../
The old gentleman replied .../The lady asked the porter if .../
The porter said that .../ The man told his wife ... because the taxi .../
But his wife remembered that ...

## Important Verbs and Expressions

| 1．Verbs followed by | to＋base form |  |  |
| :--- | :--- | :--- | :--- |
| She | agreed <br> arranged <br> offered <br> decided <br> deserved <br> expected <br> hoped | intended <br> managed <br> could not afford <br> pretended <br> promised <br> refused <br> wanted | to play the piano． |

2．Verbs followed by the base－form

| He | heard him <br> made  <br> watched her <br> them  | cry． |
| :--- | :--- | :--- | :--- |
| had better | leave town． |  |
| had rather |  |  |
| had sooner |  |  |$\quad$| Y |
| :--- |

3．Verbs followed by the－ing form

$\mathrm{He} \left\lvert\,$| admitted |
| :--- |
| avoided |
| couldn＇t help |
| enjoyed |
| fancied |
| couldn＇t stand |
| suggested |
| was busy |$\quad\right.$ eating a lot．

4．Expressions followed by the－ing form

She | was fond of |
| :--- |
| accused me of |
| was afraid of |
| was good at |
| thanked him for |
| apologized for |
| was interested in |
| was used to |$\quad$ drinking beer．

Mind：Manche Zeitwörter und Redewendungen verlangen unmittelbar danach ganz bestimmte Formen．


Expressions $\longrightarrow$－ing form

## Prepositions

## I. Präpositionen des Ortes und der Richtung

| above | the bookshelf | über/oberhalb (nicht unbedingt direkt darüber) |
| :---: | :---: | :---: |
| across | the street | über die Straße; von einer Seite auf die andere |
| after | run after the boy | dem Jungen nach |
| against | the wall | gegen/dagegen |
| along | the wall | die Wand entlang |
| among | the boys | zwischen/unter mehreren |
| at | the door, | an der Türe, |
|  | at the club, | im Klub, |
|  | at the baker's | beim Bäcker |
| below beside between | the book-shelf | unterhalb |
|  | I sit beside Joe. | neben |
|  | He is between |  |
|  | John and Ann | zwischen |
| by | He is standing |  |
|  | by the door | nahe bei |
| down <br> from | He jumped down. | herunter/hinunter |
|  | Paris to London | von einem Ort zum andern |
| in <br> into | the classroom | in/im; Ortsangabe (Frage: wo?) |
|  | the classroom | in das Klassenzimmer hinein; |
|  |  | Richtungsangabe (Frage: wohin?) |
| in front of inside near | the blackboard | vor der Tafel |
|  | the house | im/innerhalb |
|  | the door | nahe bei/in der Nähe von |
| off | He fell off (from) |  |
|  | the horse. | vom/von herunter |
|  | Switch off | ausschalten,abdrehen |
| on | It's on the desk. | auf |
| out of outside over | the house | aus.. hinaus/heraus |
|  | the house | außerhalb |
|  | He jumped over |  |
|  | the bed. | über/darüber hinweg |
| round | the chair | um.. herum |
| through to | the door | durch/hindurch |
|  | go to the door! | zu/zur (bei allen Arten von |
|  |  | Richtungsangaben) |
| towards under up | He came towards me | auf mich zu |
|  | the table | unter |
|  | the tree | hinauf |

## Prepositions

## 2. Präpositionen für Zeitangaben:

| at <br> at | 8 o'clock, at noon <br> Christmas, at night | Zeitpunkt |
| :--- | :--- | :--- |
| in |  |  |
| in |  |  |$\quad$| 1995, in spring |
| :--- |
| May, in the morning |$\quad$ Zeitdauer, (Jahre, Jahreszeiten, Monate...)

## Weitere Präpositionen:

What are you talkinq about?
Tell me about your holidays!
He is in bed because of fever.
Let's go by taxi.
(aber: on foot!)
in spite of the bad weather..
He looks like his father.
I am talking to you as friend.
worüber (Thema)
über
wegen
mit (+ Verkehrsmittel)
trotz
wie (vergleichbar)
als (in der Eigenschaft als)

## Prepositions

## Be careful!

He lives with his aunt.
We stayed at my uncle's (house)
There is a lake near the town.
They are camping by the river.

There is a bridge across the river.
He jumped over the fence.
The lamp is over the desk.
We flew above the clouds.
bei/ständig bei
bei (Betonung des Ortes nahe bei; in der Nähe von am (sehr nahe)
über (von einer Seite zur anderen)
über. . hinweg (Richtung)
über (Ortsangabe!)
über/oberhalb (nicht unbedingt direkt darüber)

## Examples

Fill in the correct Prepositions
I. I go $\qquad$ school everyday.
2. My sister stays $\qquad$ home.
3. Cats like to sit $\qquad$ the roof.
4. Get $\qquad$ the tram here, and get out $\qquad$ the third stop.
5. There are many bridges $\qquad$ the Thames.
6. The train left $\qquad$ Paris.
7. The teacher sits $\qquad$ a desk $\qquad$ the classroom.
8. $\qquad$ him is a blackboard.
9. He walked $\qquad$ the door, but fell $\qquad$ a chair $\qquad$ the way $\qquad$ the room.
10. We walked $\qquad$ the hill $\qquad$ the wood.
11. I looked $\qquad$ the window.
12. Go $\qquad$ this street, turn right. the Post Office, and then take the second turning $\qquad$ the left.
13. Is it far $\qquad$ here $\qquad$ the station?

## Prepositions

Mixed Exercises
I. The train arrived $\qquad$ 6 p.m.
2. Meet me $\qquad$ noon $\qquad$ Thursday.
3. I haven't seen you $\qquad$ a week.
4. I have been away $\qquad$ Saturday.
5. What are you laughing $\qquad$ ?
6. He is going for a trip $\qquad$ the world $\qquad$ July.
7. Hamlet was written $\qquad$ Shakespeare.
8. What are you talking $\qquad$ ?
9. Will you be $\qquad$ home $\qquad$ 6and 7o'clock tonight?
10. She fell $\qquad$ the ladder.
11. The children throw their ball $\qquad$ the window.
12. Switzerland lies $\qquad$ France, German and Italy.
13. He lives $\qquad$ his parents not far $\qquad$ here.
14. Don't be angry $\qquad$ me.
15. Who does that watch belong $\qquad$ $?$
16. Britain was invaded $\qquad$ William the Conquerer $\qquad$ 1066.
17. I love to sit $\qquad$ the trees $\qquad$ the shade.
18. Wait $\qquad$ me $\qquad$ the bus-stop.
19. He hasn't been here $\qquad$ Monday.
20. Our cat was bitten $\qquad$ a dog.
21. Put your books $\qquad$ the table.
22. We went $\qquad$ the seaside $\qquad$ car.
23. Many planes fly $\qquad$ the Atlantic.
24. They were standing $\qquad$ the police-station.
25. Don't look $\qquad$ me like that.
26. Be careful! Don't fall $\qquad$ the bike!
27. What can you do $\qquad$ fever?
28. The dogs fought $\qquad$ one another.
29. Keep $\qquad$ the grass.
30. John was walking $\qquad$ his friend, when he suddenly ran away.
31. The plane is $\qquad$ our heads.

## Irregular Verbs

| base form | past form | past participle | German |
| :---: | :---: | :---: | :---: |
| am | was | been | sein |
| is | was | been | sein |
| are | were | been | sein |
| become | became | become | werden |
| bend | bent | bent | biegen |
| begin | began | begun | beginnen |
| bite | bit | bitten | beißen |
| blow | blew | blown | blasen |
| break | broke | broken | (zer)brechen |
| bring | brought | brought | bringen |
| build | built | built | bauen |
| burn | burnt/burned | burnt/burned | (ver)brennen |
| buy | bought | bought | kaufen |
| catch | caught | caught | fangen, erwischen |
| choose | chose | chosen | (aus)wählen |
| come | came | come | kommen |
| cost | cost | cost | kosten |
| creep | crept | crept | kriechen |
| cut | cut | cut | schneiden |
| do | did | done | tun, machen |
| draw | drew | drawn | zeichnen |
| drink | drank | drunk | trinken |
| drive | drove | driven | fahren, lenken |
| eat | ate | eaten | essen, fressen |
| fall | fell | fallen | (nieder) fallen |
| feed | fed | fed | füttern |
| feel | felt | felt | (sich) fühlen |
| fight | fought | fought | kämpfen, raufen |
| find | found | found | finden |
| fly | flew | flown | fliegen |
| forget | forgot | forgotten | vergessen |
| get | got | got | bekommen, werden |
| give | gave | given | geben |
| go | went | gone | gehen, fahren |
| grow | grew | grown | wachsen |
| have | had | had | haben |
| hear | heard | heard | hören |
| hide | hid | hidden | (sich) verstecken |
| hit | hit | hit | schlagen, (Ziel) treffen |
| hold | held | held | halten |
| hurt | hurt | hurt | (sich) verletzen, weh tun |
| keep | kept | kept | (be)halten, aufbewahren |
| know | knew | known | kennen, wissen |
| lead | led | led | führen |
| learn | learnt/learned | learnt/learned | lernen |
| leave | left | left | (ver)lassen, abfahren |
| let | let | let | lassen |
| lose | lost | lost | verlieren |
| make | made | made | machen |
| meet | met | met | (sich) treffen |
| pay | paid | paid | (be)zahlen |

Irregular Verbs
base form
put
read
ride
ring
rise
run
say
see
sell
send
set
shake
shine
shoot
show
shut
sing
sit
sleep
smell
speak
spend
spring
stand
steal
stick
strike
swim
take
teach
tear
tell
think
throw
wake
wear
win
write
past form
put
read
rode
rang
rose
ran
said
saw
sold
sent
set
shook
shone
shot
showed
shut
sang
sat
slept
smelt／smelled
spoke
spent
sprang
stood
stole
stuck
struck
swam
took
taught
tore
told
thought
threw
woke
wore
won
wrote
past participle
put
read
ridden
rung
risen
run
said
seen
sold
sent
set
shaken
shone
shot
shown
shut
sung
sat
slept
smelt／smelled
spoken
spent
sprung
stood
stolen
stuck
struck
swum
taken
taught
torn
told
thought
thrown
woken
worn
won
written

## German

setzen，legen，stellen
lesen
reiten
läuten
aufstehen，aufgehen（Sonne）
rennen，laufen
sagen
sehen
verkaufen
（ab）schicken
setzen
schütteln，beben
scheinen，glänzen
schießen
zeigen
schließen，zumachen
singen
sitzen
schlafen
riechen
sprechen
verbringen，ausgeben
springen，hüpfen
stehen
stehlen
stecken，kleben
schlagen
schwimmen
nehmen，bringen
lehren，beibringen
（zer）reißen
erzählen
denken
werfen
wecken
tragen（Kleider）
gewinnen
schreiben


## Irregular Verbs

| $\begin{aligned} & \text { be } \\ & \text { go } \\ & \text { do } \end{aligned}$ | was went did | been gone done | - sein <br> - gehen <br> - tun | bring buy fight think | brought bought fought thought | brought bought fought thought | - bringen <br> - kaufen <br> - kämpfen <br> - denken |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| become come run | became came ran | become come run | - werden <br> - kommen <br> - rennen | catch teach | caught taught | caught taught | - fangen <br> - unterrichten |
| break choose freeze | broke chose froze | broken <br> chosen frozen | - zer)brechen <br> - wählen <br> - ge)frieren | begin drink ring sing swim sink | began drank rang sang swam sank | begun drunk rung sung swum sunk | - beginnen <br> - trinken <br> - läuten <br> - singen <br> - schwimmen <br> - sinken |
| build lend | built lent | built lent | - bauen <br> - leihen |  |  |  |  |
| spend | spent | spent | - ausgeben,verbringen | bleed feed meet | bled fed met | bled fed met | - bluten <br> - füttern <br> - begegnen |
| cut | cut | cut | - schneiden | read | read | read | - lesen |
| hit | hit | hit | - schlagen | feel | felt | felt | - fühlen |
| let | let | let | - lassen | keep | kept | kept | - be)halten |
| put | put | put | - setzen, stellen, legen | leave | left | left | - verlassen |
|  | shut | shut | - schließen | sleep | slept | slept | - schlafen |
| draw | drew | drawn | - zeichnen | drive | drove | driven | - fahren |
| fly | flew | flown | - fliegen | eat | ate | eaten | - essen |
| grow | grew | grown | - wachsen | fall | fell | fallen | - fallen |
| know | knew | known | - wissen, kennen | give | gave | given | - geben |
| throw | threw | thrown | - werfen | ride | rode | ridden | - reiten |
|  |  |  |  | see <br> take | saw took | seen taken | - sehen <br> - nehmen |
| stick | stuck | stuck | - kleben | write | wrote | written | - schreiben |
| dig | dug | dug | - graben | rise | rose | risen | - aufgehen |
| get | got | got | - bekommen |  |  |  |  |
| sit | sat | sat | - sitzen |  |  |  |  |
| win | won | won | - gewinnen | have | had | had | - haben |
| lose | lost | lost | - verlieren | hear | heard | heard | - hören |
|  |  |  |  | lay make | laid made | laid | - legen <br> - machen |
| speak | spoke | spoken | - sprechen | pay | paid | paid | - bezahlen |
| steal | stole | stolen | - stehlen | sell | sold | sold | - verkaufen |
| wake | woke | woken | - wecken, aufwachen | say | said | said | - sagen |
| wear | wore | worn | - tragen (Kleidung!) | stand | stood | stood | - stehen |
| lie | lay | lain | - liegen | tell | told | told | - erzählen |
| forget | forgot | forgotten | - vergessen | find | found | found | - finden |
| hide | hid | hidden | - verstecken | hold | held | held | - halten |

## Expressions

| active | Aktiv, Tätigkeitsform |  |
| :---: | :---: | :---: |
| adjective | Adjektiv, Eigenschaftswort | beautiful, nice, good |
| adverb | Adverb, Umstanswort ... |  |
| - of manner | ... der Art und Weise | beautifully, nicely, well |
| - of place | ... des Ortes | here, there in town |
| - of time | ... der Zeit | at 5 o'clock, now |
| - of indefinite time | ... der unbestimmten Zeit | seldom, often, never |
| article | Artikel |  |
| - definite | bestimmt | the |
| - indefinite | unbestimmt | a, an |
| auxiliary (verb) | Hilfszeitwort | to be, to have, do, (can ...) |
| case | Fall |  |
| clause | Glied- Nebensatz |  |
| - if-clause | Bedingungssatz |  |
| - main-clause | Hauptsatz |  |
| - relative-clause | Nebensatz (bezüglich) |  |
| command | Befehl |  |
| comparative | 1. Steigerungsstufe | better, worse |
| conditional | see: if-clause |  |
| consonant | Mitlaut |  |
| continuous form | see: progressive form |  |
| countable | zählbar |  |
| diphthong | Umlaut |  |
| direct speech | direkte Rede |  |
| gender | Geschlecht |  |
| genitive | Genetiv, 2.Fall |  |
| gerund | Gerundium, hauptwörtlich gebrauchtes Zeitwort | Swimming is beautiful |
| indirect speech (= reported speech) | indirekte Rede |  |
| infinitive | Nennform | to go, to speak |
| intonation | Satzmelodie |  |
| irregular | unregelmäßig |  |
| modal verb | Hilfszeitwort der Aussage | can, may, must, need, will |
| negation | Verneinung | not, do not, did not, ... |
| noun | Hauptwort |  |
| numbers | Zahlen |  |
| - cardinal | Grundzahlen | 1, 2, 3, .. |
| - ordinal | Ordnungszahlen | 1st, 2nd, 3rd, 4th, ... |
| object | Objekt |  |
| participle | Mittelwort |  |
| - present participle | Mittelwort der Gegenwart | working, fishing |
| - past participle | Mittelwort der Vergangenheit | played, gone, been (3. Spalte) |
| passive | Passiv, Leideform |  |
| phonetic transcription | Lautschrift |  |
| plural | Mehrzahl |  |

## Expressions

progressive form
(= continuous form) pronoun

- demonstrative
- indefinite
- interrogative
- personal
- possessive
- reflexive
- relative
pronunciation
question
reason
sentence
simple - progressive
singular
spelling
stress
- stressed
- unstressed
subject
superlative
tag
tense
- present tense
- present perfect tense
- past tense
- past perfect tense
- future tense
- future perfect tense
uncountable
use
verb
vowel
word-order

Dauer -(-ing)form
Fürwort
hinweisend
unbestimmt
fragend
persönlich
besitzanzeigend
rückbezüglich
bezüglich
Aussprache
Frage(satz)
Grund, Ursache
Satz
einfache Form - -ing form
Einzahl
Schreibweise
Betonung
betont
unbetont
Subjekt
Superlativ, 2. Steigerungsstufe best, worst, ...
Frageanhängsel
Zeitform
Gegenwart
vollendete Gegenwart
Mitvergangenheit
Vorvergangenheit
Zukunft
Vorzukunft
nicht zählbar
Anwendung
Zeitwort
Selbstlaut

Satzstellung

I am going
this, that, these, those
every, some, ...
who, where, ...
He cant't see me.
mine, yours, ...
myself, yourself, ...
... who, whose, which, ...
..., ins't it?

They work.
They have worked.
They worked.
They had worked.
They will work.
They will have worked.

Punctuation

| ; | comma |
| :--- | :--- |
| $:$ | semi-colon |
| colon |  |
| ? | full stop |
| ! | question mark |
| ( ) | brackets |
| "" | inverted commas, quotation marks |

## Exercises - Solutions

```
Comparison
small - smaller - smallest / angry - angrier - angriest / big - bigger - biggest
beautiful - more ... - most ... / old - older - oldest / good - better - best
bad - worse - worst / interesting - more ... - most ... / near - nearer - nearest
slow - slower - slowest / clever - cleverer - cleverest / nice - nicer - nicest
wonderful - more ... - most ... / sunny - sunnier - sunniest / cheap - cheaper - cheapest expensive - more ... - most ... / funny -
funnier - funniest / handsome - more ... - most ...
intelligent - more ... - most ... / boring - more ... - most ... / exciting - more ... - most ...
fast - faster - fastest
```

The Adverb: Adjective or Adverb

1. She is beautiful. 2. She sings beautifully.3. quietly 4. quiet 5 . loudly 6 . quickly 7 . sharply
2. awful 9 . slowly 10. nice 11. hardly 12. fast 13 . hopefully 14. hard 15. badly 16 . well
3. in a friendly way 18 . careful 19. dangerous 20. dangerously 21 . hardly 22 . excited

The Adverb: Form correct sentences

1. In the morning Peter often sleeps in the class. 2. He always goes out after dinner.
2. He soon will understand Spanish people. 4. Rose never drinks wine in a pub.

Present Tense: Present Tense simple or progressive

1. I often play ... 2. Look, she is playing ... 3. travel 4. is running, wants

5 . is crying 6. work 7. pour, add, heat 8 . believes 9 . wears, is wearing 10. goes
11. am making 12. begins, ends 13 . snows 14 . are singing 15 . visits 16 . speaks
17. is standing 18. is Alice doing / is drinking 19. do you smoke 20. smoke
21. does school start 22. are these people doing

Present Perfect Tense: Present Perfect Tense simple or Past Tense

1. I have repaired my computer 2. Yesterday I repaired my computer 3. met
2. have not met 5 . left 6 . has studied 7 . have not seen 8 . have waited 9 . was
3. have never seen, saw 11. has never been 12. was 13. discovered 14. has repaired
4. has been 16. have you ever played 17. have not seen, has already been 19. sang
5. Did he sing

Present Perfect Tense: Put into Present Perfect Tense progressive

1. He has been watching TV 2. have been quarreling 3. has been studying
2. has not been reading 5 . has been living 6 . have been waiting

## Exercises－Solutions

Past Tense：Past simple or progressive

1．He knocked at the door 2．She was preparing a nice meal 3．was playing，was listening
4．were doing，came 5 ．was raining，was waiting 6 ．met 7 ．were looking for
8．were sitting，was sleeping 9．was not wearing，saw 10．heard 11．went，was walking
12．closed，was raining 13．were writing，rang 14．were not working，entered 15．were you（not）using 16．was raining 17．Did you open
17．Were you playing 19．were they writing
20．did he look like 21．was she doing，came 22．did not listen

Conditional：Connect these sentences．Form 3 conditions

1．If ．．．has－will come（had－would come／had had－would have come）
2．If ．．．knows－will tell（knew－would tell／had known－would have told）
3．If ．．．meet－will speak（met－would speak／had met－would have spoken）
4．If ．．．marries－will be（married－would be／had married－would have been）
5．If ．．．eat－will be（ate－would be／had eaten－would have been）
6．If ．．．am－will buy（was／were－would buy／had been－would have bought）
7．If ．．．reads－will understand（read－would understand／had read－would have understood）
8．If ．．．stops－will feel（stopped－would feel／had stopped－would have felt
9．Unless ．．．stops－will die（stopped－would die／had stopped－would have died）

Conditional：Continue these sentences

1．If it rains，we will stay inside．
2．If I had a lot of money，I would travel round the world．
3．If I had got up earlier this morning，I would have caught the train．
4．If we buy a new car，we will clean it every week．
5．If I were Michael Jackson，I would die．
6．If I were you，I would learn more
7．They would travel to the U．S．A．，if they had the money
8．My sister would hate me，if I read her letters．
9．Tom would have done the homework，if he had known how to do it．
10．Mr．Jones will go by plane，if there is a free place．

Passive：Put into Passive Voice（Change of subject and object）

1．The light was switched on．
2．It was written with a pencil．
3．His keys have been found．
4．The note will be written．
5．Stamps are sold here．
6．The camp has been flooded by the rain．
7．The thief has been arrested
8．The lawn is cut（by us）once a week．
9．My shoes have been cleaned．
10．His car has been stolen．
11．At 4 tea will be served by Mrs．Jordan．
12．The towel has not been used．

## Exercises - Solutions

Passive: By whom? Passive - Past Tense simple

1. Yesterday was sung by the Beatles.
2. The safety razor was invented by King Camp Gilette
3. St. Paul's Cathedral was built by Sir Christopher Wren
4. Penicillin was discovered by Alexander Fleming.
5. A Farewell to Arms was written by Ernest Hemingway.
6. Porgy and Bess was composed by George Gershwin.
7. Psycho was made by Alfred Hitchcock

Indirect Speech: Find the correct indirect sentence

1. The fat man complained that the lift was out of order.
2. The receptionist asked whether he had booked a room.
3. The old gentleman replied he had sent a telegram the week before.
4. The lady asked the porter if he could help her with the luggage.
5. The porter said that he would be back in a minute.
6. The man told his wife to hurry up because the taxi was waiting.
7. But his wife remembered that had left the shower on.

Prepositions: Fill in the correct Prepositions
I. to 2. at 3. on 4. on, at 5. across 6. from 7. at, in 8. Behind 9. to, over, on, out of
10. up, through 11. out of 12. down, on 13. from, to

Prepositions: Mixed Exercises
I. at 2. at, on 3. for 4. since 5. about 6. round, in 7. by 8. about 9. at, between 10. from
11. into 12. between 13. with, from 14. with 15. to 16. by, in 17. under, in 18. for, at 19. since 20. by 21. under (on) 22. to, by 23. across 24. at (near, next to the) 25 . at 26 . from
27. against 28. against 29. off 30. towards 31. above


[^0]:    "Modal Verbs" haben je nach Verwendung unterschiedliche Bedeutung. Vertraue auf dein Sprachgefühl!

